

Tazgo Machine, Inc

1235 State Route 1035

Templeton, PA 16259

P: 724-543-2324

F: 724-543-6183

Application for Employment

Last name: _____ First Name: _____ I. _____

Address: _____

Phone Number: _____ Secondary Number: _____

E-mail: _____ Date of Application: _____

If you are under 18, and it is required, can you furnish a work permit? (Circle one please) Yes or No

If no, please explain: _____

Are you legally eligible for employment in this country? (Circle one please) Yes or No

Date available for work: _____ Desired Salary: _____

Type of employment desired: (circle one please) Full -Time / Part-Time / Temp. / Seasonal / Educational

Position applying for? _____

For position of labor/machinist/welder are you able to lift 75 pounds or more? (Circle one please) Yes or No

Are you willing to work overtime? (Circle one please) Yes or No

Driver's license number if driving may be required in position applying for: _____

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? (Circle one please) Yes or No

If yes, please provide date(s) and details: _____

Employment History

Start with your most recent employer and provide the following information.

Employer: _____ Phone Number: _____

Address: _____ City: _____ State: _____

Job Title: _____

Supervisor: _____ May we contact for reference? (Circle one please) Yes or No

Reason for leaving: _____

Job responsibilities: _____

Dates Employed: Start _____ TO _____

Ending Compensation: \$ _____ Hour / Salary

Employer: _____ Phone Number: _____

Address: _____ City: _____ State: _____

Job Title: _____

Supervisor: _____ May we contact for reference? (Circle one please) Yes or No

Reason for leaving: _____

Job responsibilities: _____

Dates Employed: Start _____ TO _____

Ending Compensation: \$ _____ Hour / Salary

Employer: _____ Phone Number: _____
 Address: _____ City: _____ State: _____
 Job Title: _____
 Supervisor: _____ May we contact for reference? (Circle one please) Yes or No
 Reason for leaving: _____
 Job responsibilities: _____

Dates Employed: Start _____ TO _____
 Ending Compensation: \$ _____ Hour / Salary

Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

Computer Skills (Such a Word, Mastercam, E-mail)

Educational Background

Start with your most recent school attended and provide the following information.

School Name: _____ City: _____ State: _____
 Major/Minor: _____
 Years Completed: _____
 Completed: (Circle one please) Diploma / GED / Degree / Certification

School Name: _____ City: _____ State: _____
 Major/Minor: _____
 Years Completed: _____
 Completed: (Circle one please) Diploma / GED / Degree / Certification

School Name: _____ City: _____ State: _____
 Major/Minor: _____
 Years Completed: _____
 Completed: (Circle one please) Diploma / GED / Degree / Certification

References

Name: _____ Title: _____ Number of Years Known: _____
 Relationship to You: _____ Telephone: _____

Name: _____ Title: _____ Number of Years Known: _____
 Relationship to You: _____ Telephone: _____

Application Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and education institutions and to otherwise verify the accuracy of all information provided by me in this application, resume' or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any application from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same rights to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard.

This company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding and applicant from consideration for employment o the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state or local law. This company likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age disability, or any other protected status. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as vendor or customer). The Company take all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me that found to be false, incomplete or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment, or may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTILL YOU HAVE READ THE ABOVE APPLICATION STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date _____